

## How to score more in Accountancy.....

### Class – XII

Student should keep in mind the following points :-

1. Accountancy as a subject is build on previous knowledge. It is necessary to study throughout the year instead of attempting to mug up everything during the last few days.
2. Before starting the syllabus of class 12, some basic concepts like rules of debit and credit, journal entries and final accounts must be very clear.
3. Theoretical concepts must be studied well as they are required to solve some critical problems based on knowledge.
4. At initial stages one should solve conceptual problems.
5. Instead of attempting more and more number of questions one must solve questions with basic concepts.
6. Student must be clear with every aspect of the question which he/she is solving.
7. Do not move on to the next question unless you understand the present question fully.
8. Take care of the presentation and format while solving any question. This habit would help a lot in final examination.
9. In the first round of completing the syllabus solve those questions only where the difficulty level is as per board standards.
10. HOTS and other difficult questions should be taken at the time of first revision.
11. Prepare notes on important topics / concepts that are likely to be forgotten.
12. Previous years board papers and sample papers should be solved keeping in mind the time limit prescribed by CBSE, Delhi.
13. Needless to say that all numerical questions must be solved by writing even if one can answer them orally.
14. Some students indulge in just reading the solved illustrations from text book and thus they lack practice.
15. Do not ignore value based questions as these are scoring.

16. Students should go through the marking scheme of the question papers of last years. It will help them to understand exactly what they are supposed to write.
17. While appearing in examination attempt the whole question at one place. Writing answer partly on one page and then referring to the other page is not good for the student.
18. Write only that whatever is asked so read each and every question carefully like:
- Prepare, Profit and Loss Appropriation Account.
  - Give journal entries
  - Calculate the amount of goodwill.
  - Pass journal
  - Complete the following A/c.
  - Pass entries
  - Give reasons
  - Prepare comparative statement
19. Do not attempt the question in hurry.
20. Over writing and cutting should be avoided.
21. Write working notes, wherever necessary.
22. In case of calculating ratio, formula should be written properly.
23. Rough work should be done either on the last page of the answer sheet or on the same sheet drawing a line on the right side.

**Wishing you all the very best.....**

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